



Privacy Notice for Email Messages

Patients are free to provide Frome Medical Practice with their email address.

Email can be used for repeat prescription requests, to send appointment reminders or cancellations or to send information about our services.

At any time you can ask us to remove your email address from your GP record. We will honour any such objection.

All email messages are for direct medical care purposes only.

1) Data Controller contact details	Frome Medical Practice, Frome Medical Centre, Enos Way, Frome, Somerset, BA11 2FH Telephone: 01373 301301
2) Data Protection Officer contact details	Kevin Caldwell GP Data Protection Officer Somerset CCG Wynford House Lufton Way Yeovil Somerset BA22 8HR Telephone: 01935 384000 Email: somccg.GPDPO@nhs.net
3) Purpose of the processing	To enable staff at Frome Medical Practice to communicate with patients via email. This is for direct care purposes.
4) Lawful basis for processing	The following Article 6 and 9 conditions apply: Article 6(1)(e) ‘...necessary for the performance of a task carried out in the public interest or in the exercise of official authority...’. Article 9(2)(h) ‘necessary for the purposes of preventative or occupational medicine for the assessment of the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment or the management of health or social care systems and services.’ We will consider your rights established under UK case law collectively known as the “Common Law Duty of Confidentiality”*
5) Recipient or categories of recipients of the shared data	The data subject (you)
6) Rights to object	Article 6(1)(e) gives the data subject the right to object. If you wish to do so please contact the practice.
7) Right to access and correct	You have the right to access any identifiable data that is being shared and have any inaccuracies corrected.

8) Retention period	Not applicable
9) Right to Complain.	You have the right to complain to the Information Commissioner's Office, you can use this link https://ico.org.uk/global/contact-us/ or calling their helpline Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate)