

**February 2019**

**RECEPTION LIST OF NON NHS CHARGES**

**LETTERS/FORMS**

To Whom It May Concern Letter	<b>£18.00</b>
Housing authority letter	<b>£18.00</b>
Completion of Sickness/Accident/Holiday/Insurance forms	<b>£30.00</b>
Police request – witness statement	<b>£39.50</b>
Court of Protection (COP3 form) from Solicitor	<b>£90.00</b>

**THIRD PARTY AND PATIENT REQUESTS FOR MEDICAL RECORDS**

(Request to be given to Administration Assistant to process)

Solicitor Requests for Full Medical Records	No fee
Solicitor Requests for Computer printouts	No fee
GPR for Insurance Company	<b>£104.00</b>
Additional Information – Insurance Company	<b>£ 27.00</b>

Patient request for copy medical records

Please send a task to Secretarial Admin Assistant who will send letter to patient with a request form for them to complete.

No fee (unless request is deemed unfounded or excessive)

**ADOPTION AND FOSTERING MEDICALS**

Adoption or Fostering medical and examination (form AH) **£73.86** (we send invoice to agency with paperwork) 30 min GP medical appointment **for each patient**

Update report on Patient or Carer (form AH2) **£24.36** (we send invoice to agency with paperwork) no appointment needed, GP completes form and sends.

**DRIVING**

HGV, Public and light goods Vehicle Licence. (Including filling in <b>D4 form</b> ) Pt brings paperwork with them. 30 minute medical appointment with GP	Patient to pay <b>£98</b>
CAA Light Aircraft Pilot Licence Medical	Patient to pay <b>£98</b>

Taxi Driver Medical 30 min GP medical appointment	Patient to pay <b>£98</b>
Seat belt exemption certificate	<b>£30</b>
<b>FITNESS TO ATTEND REPORTS</b>	
Fitness declaration statement 10 mins to complete form (no examination)	<b>£30</b>
<b><u>Charity concession</u></b> if patient can produce official sponsor form or letter	<b>£15</b>
Fitness statement with examination. 20 minute appointment with GP	<b>£60</b>
Any other fitness medical dependent on time taken to complete	<b>£30 per 10 minute GP Appt</b>
Cambridge diet and Lighter life. Appt with GP 20 minutes to check paperwork.	<b>£60</b>
OFSTED Report. Form supplied by patient. No examination	<b>£91</b>
Charity ECG	<b>£10</b>
Firearms Reports	<b>£50</b>

### **PRIVATE CONSULTATIONS/SCRIPTS**

Patient to pay

Private Consultation. GP, Nurse	<b>£30 per 10 minute consultation.</b>
Private Smear – sample sent to Bath Clinic	<b>£90.00</b>
Private Prescription	<b>£25.00</b>
DNA samples taken	<b>£60.00 – 20 min consultation</b>
Private Sick notes	<b>£30.00</b>

### **OCCUPATIONAL HEALTH/MEDICAL EXAMINATIONS**

Confined spaces medical – 30 min appt with GP **£90.00** (Invoice to go to Company)

Medical examination with form – 30 min appt **£90.00**

Army Medical forms RGMD (we send with invoice to the Army) **£65.00**

## **PRIVATE BLOOD TESTS**

**When a patient requests a private blood test they have to pay a £10 admin fee to FMP and the RUH will also invoice them separately to process the sample.**

The secretary (or the GP) adds the request to the patient's records (via ICE) and sends an email to [susansutton1@nhs.net](mailto:susansutton1@nhs.net) providing the details of the test requested together with the patients details including their home address; an invoice will be sent to the patient to pay the RUH direct.

The HCA must mark the sample paperwork with “PP” so that the lab is aware it is a private sample.

**There are two fees for all private blood tests:**

**FMP £10 admin fee to take the blood**

**RUH fee to run the test on the sample; the patient can ring Sue Sutton at the RUH on 01225 821686 to confirm the fee if they wish to.**